



# Minutes

Airport Board

Municipal Airport, 19623 40th Street, Oelwein, Iowa

August 23, 2023 - 6:30 PM

## CALL TO ORDER

Woodraska called the meeting to order at 6:28PM.

## ROLL CALL

**Present:** Bryan, Woodraska, Nations, Bagge

**Also Present:** Council Liaison Tom Stewart, Assistant Airport Manager Tommy Stewart, FBO George Tegler, Pam Tegler

## APPROVAL OF MINUTES

1. July Minutes.

Bagge made a motion to approve the minutes, second by Nations. All aye. Motion carried.

## EXPENSE REVIEW

2. June Expenses.
3. July Expenses.

Bryan made a motion to approve the June and July expenses, second by Bagge. All aye. Motion carried.

## FBO REPORT

FBO Tegler reported that crop dusting is done, smaller season than usual. Only 1 hanger is open, John Walter rented 2 of the three open spaces. Tegler reported they have received a new infrared furnace installed to be installed for the back room. The drain project is anticipated for November.

## OLD BUSINESS

4. Security camera update.

Mulfinger instructed Assistant Airport Manager Stewart with direction as to looking into the cameras being installed by the city or an outside vender, he also provided a bid for 8 outdoor and 4 indoor cameras. Mulfinger provided direction to Woodraska stating, "You do have money to spend this year, you will just need to provide direction to city council on your top priority." Woodraska noted that if the cameras were top priority than would then cause the hangar project to go lower on the list. A conversation regarding the replacement of the tractor then ensued. One build would be wireless on each side, the rest would be wired in. Assistant Airport Manager Stewart felt the hangar would likely be funded through a later project. Assistant Airport Manager Stewart would follow up with Mulfinger on funding for the cameras and hangers. Item was tabled.

5. Fuel system update.

Tegler reported the credit card keypad on the machine is bad, and the replacement is \$1,400 and is out of warranty. Bagge feels that since the system wasn't up and running the costs on the keypad shouldn't be assessed to the airport and would like to see that cost negotiated.

6. Kitchen counter update.

The countertop project is in its early stages, Public Works taking on the project.

**NEW BUSINESS**

Bagge spoke with Johnathon Walters regarding providing flight instructions.

**SCHEDULE NEXT MEETING DATE**

September 20, 2023 at 6:30

**ADJOURNMENT**

Bryan motioned to adjourn, seconded by Bagge. All aye. Motion carried.